

HEADQUARTERS, U.S. ARMY MATERIEL COMMAND
POSITION MANAGEMENT SUBCOMMITTEE CHARTER

1. ESTABLISHMENT. The Headquarters, U.S. Army Materiel Command (HQ AMC) Position Management Subcommittee is established in accordance with the HQ AMC Planning, Programing and Execution System Resources Action Committee Policies and Procedures, 4 October 1995, by authority of the undersigned as Chief of Staff, AMC.

2. MISSION. To serve as a senior advisory group to the Chief of Staff, AMC, concerning staffing, strength, and high grade management policies; exceptions to those policies; and distribution of civilian manpower resources and high grade allocations within HQ AMC.

3. SUBCOMMITTEE MEMBERSHIP:

Deputy Chief of Staff for Personnel - Chairperson, Voting Member in the case of ties
Assistant Chief of Staff - Voting Member
Deputy Chief of Staff for Research, Development and Acquisition - Voting Member
Deputy Chief of Staff for Logistics - Voting Member
Deputy Chief of Staff for Resource Management (DCSRM) - Voting Member
Representative - Force Management Division - Non-Voting Advisor
Representative - Office of Command Counsel - Non-Voting Advisor
Chief, Civilian Personnel Advisory Center (CPAC) - Executive Secretary

4. RESPONSIBILITIES AND PROCEDURES:

a. The subcommittee will meet on call of the Chairperson to develop HQ AMC policy relevant to staffing, strength, and high grade management issues and to consider requests from HQ AMC Deputy Chiefs of Staff and Separate Office Chiefs seeking approval for exception to those policies, authorizations, and/or high grade allocations. The subcommittee will ensure that all of its recommendations to the Chief of Staff for approval are in compliance with Department of the Army (DA) and AMC policies and that manpower resources are managed within program budget guidance, workyear authorizations, and high grade allocations assigned to HQ AMC. Each voting member may designate a

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representative to act for him/her on the subcommittee. Such representatives must be Colonel, GS-15, or higher.


b. The Chief, CPAC serves as the executive secretary and advises the subcommittee on personnel staffing and classification issues, reports total HQ AMC strength, HQ AMC high grade strength relative to high grade cap, and pending actions which will impact HQ AMC strength, in general, and high grade strength, in particular.

c. The representative of Force Management Division, DCSRM, advises the subcommittee on manpower allocations, funding, and anticipated resource impacts.

d. The representative of the Office of Command Counsel advises the subcommittee on statutory and regulatory requirements and possible implications if the subcommittee's recommendations are accepted by the Chief of Staff.

e. The Chief, CPAC, as executive secretary, will develop subcommittee agendas, schedule meetings, staff organizational requests for exception to policy, authorizations and/or allocations, prepare subcommittee minutes, forward subcommittee recommendations to the Chief of Staff for approval, and notify affected offices of results.

5. EFFECTIVE DATE. The HQ AMC Position Management Subcommittee will be operational upon signature of this charter.


NORMAN E. WILLIAMS
Major General, USA
Chief of Staff

9 October 1998